

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Section A

Work programme 2019-20

| Subject | Purpose for Scrutiny | Lead Member/ Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|---|---|-----------------------------------|----------------------------------|--|
| Scrutiny Induction | Item focused on the remit of each specific committee, including corporate strategy priorities, relevant service plans and corporate performance management report, with a view to identifying items for the committee work programme 2019/20. | Heads of Service | 18 June 2019 | |
| Corporate Performance reports Q4 | To consider the performance report and make any observations or recommendations as appropriate. | Nora Copping / Louise Norie | 18 June 2019 (Quarterly) | |
| Community Wellbeing Work Programme | To review possible work items and confirm the work programme going forward. | Wendy Cooper | 18 June 2019 | |
| Corporate Performance reports Q1 | To consider the performance report and make any observations or recommendations as appropriate. | Nora Copping / Louise Norie | 17 September 2019 (Quarterly) | - |
| Leisure Centre investment | To receive an update on the preferred option and project milestones of investment for the Cranleigh Leisure Centre and the progress of investment in Godalming and Farnham leisure centres. | Cllr David Beaman / Tamsin McLoud | 17 September 2019 | - |

Community Wellbeing Overview and Scrutiny Committee

| Subject | Purpose for Scrutiny | Lead Member/ Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|--|--|---------------------------------|---------------------------------|--|
| Update on the changes to Health arrangements | A presentation on the revised NHS and Integrated Care System and Partnership arrangement. | Louise Norie | 17 September 2019 | |
| Health and Wellbeing Action Plan Update | To monitor progress against the Health and Wellbeing action plan and Health inequalities actions. | Kelvin Mills and Tamsin McCloud | 17 September 2019 | - |
| Ageing Well Strategy and Action Plan 2015 to 2018 | To receive an update on the Ageing Well Strategy and Action Plan – 2015 to 2018 To discuss and consider the proposed process and consultation to refresh and update the action plan for 2019 to 2022. | Andrew Smith / Katie Webb | 17 September 2019 | |
| Corporate Performance reports Q2 | To consider the performance report and make any observations or recommendations as appropriate. | Nora Copping / Louise Norie | 19 November 2019 (Quarterly) | - |
| Cultural Strategy (Arts) | To receive a presentation on progress in delivering the Cultural Strategy Action Plan and to consider an updated Action Plan following consultation with stakeholders. | Kelvin Mills / Charlotte Hall | 19 November 2019 tbc | |

Community Wellbeing Overview and Scrutiny Committee

| Subject | Purpose for Scrutiny | Lead Member/ Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|---|---|--|-------------------------------|--|
| Safer Waverley Partnership | To evaluate the effectiveness of the partnership and to consider the key issues; and to scrutinise the structural changes of the partnership and the implications and impact on Waverley. (Statutory responsibility to scrutinise the partnership annually). | Andrew Smith / Katie Webb / Supt. Graham Barnett and Insp Gary Smith | 19 November 2019 | - |
| Ageing Well Action Plan 2019 to 2022 | To approve the updated the action plan for 2019 to 2022 and provide comments for Executive | Andrew Smith / Katie Webb | 19 November 2019 | |
| Waverley Borough Council Safeguarding Policy | To receive the updated Corporate Safeguarding Policy including information on referral and monitoring processes | Andrew Smith / Katie Webb | 19 November 2019 | tbc |
| Service Plan | To scrutinise Service Plans. | Heads of Service | 15 January 2020 | |
| Corporate Performance reports Q3 | To consider the performance report and make any observations or recommendations as appropriate. | Nora Copping / Louise Norie | 24 March 2020 (Quarterly) | - |
| Corporate Performance reports Q4 | To consider the performance report and make any observations or recommendations as appropriate. | Nora Copping / Louise Norie | Tbc June 2020 (Quarterly) | - |

Community Wellbeing Overview and Scrutiny Committee

| Subject | Purpose for Scrutiny | Lead Member/ Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|--------------------------------|---|-------------------------|-------------------------------|--|
| Gambling in the Borough | <p>The focus of this item was on gambling behaviours of some segments of the Waverley population and wanting to understand if there is any reason for concern about the potential impact on individuals and their families regarding financial loss.</p> <p>It should be noted that Waverley does not have a major gambling presence, with only have 9 betting shops and 1 point to point event. The 9 betting shops are all major companies and we do not have independent ones, these are checked on an annual basis.</p> | tbc | tbc | - |
| Loneliness | To understand the extent of loneliness and social isolation across all ages, within the Borough. | tbc | tbc | |

Section B

Scrutiny Reviews 2019-20

| Subject | Objective | Key issues | Lead officer | Progress |
|---------|-----------|------------|--------------|----------|
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Section C

Scrutiny Recommendation and Action Tracker 2019-20

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|-----------------|---|--|--|---|
| 23 January 2018 | Budget 2018/19 and Medium Term Financial Plan | RECOMMENDATION: Members recommended the Council needed to highlight the budget pressures it faces to Government and in doing so gain support from members of the public. | Waverley will be taking part in the Government consultation which is taking place July – September 2018. | Autumn 2018 |
| | Service Plans 2018/19 | RECOMMENDATION: That the Head of Communities and Major Projects bring forward proposals in his Service Plan to identify issues of loneliness and isolation experienced by Waverley residents. | An item on Loneliness came to this Committee in June 2018. As service plans are reviewed in line with the Corporate Strategy an action on Loneliness will be included in the Communities service plan. Service plans to be reviewed in February 2019. | When service plans are reviewed in line with the Corporate Strategy |

Community Wellbeing Overview and Scrutiny Committee

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|---------------------|---------------------|--|---|----------------------------------|
| 20 November 2018 | Loneliness | RECOMMENDATION: For the Head of Communities and Major Projects to continue to engage with GPs in the borough, through the Integrated Care System and Guildford and Waverley Integrated Care Partnership networks, on the benefits of GP referrals / social prescribing to the Leisure Centres | Ongoing item but action completed. Head of Commercial Services is the Chair of the Independence and Prevention workshop and will continue to maintain links with Health on this matter. | February 2019 |
| February 2019 | Farnham Post Office | RECOMMENDATION: For the Chief Executive to respond to the formal consultation on behalf of Waverley Borough Council. | Chief Executive submitted a letter responding on behalf of Waverley Borough Council to the Post Office Consultation email account 1 March 2019. | By 6 th March 2019 |